

January 23, 2004

TO: Board of Selectmen, Sewer Commissioners

FROM: Walter Foster, Chairman

SUBJECT: Selectmen and Sewer Commissioners Report

JANUARY 26, 2004
MEETING BEGINS AT 7:00 P.M.

I. CITIZEN'S CONCERNS

II SEWER COMMISSIONERS' BUSINESS

III. PUBLIC HEARINGS & APPOINTMENTS

1. 7:30 **WETHERBEE PLAZA SITE PLAN EXTENTION, #11/07/03-393-** Enclosed please find materials in the subject regard for Board consideration.
2. 7:45 **DUNKIN DONUTS, COMMON VICTUALLER'S LICENSE, 182 GREAT ROAD –** Enclosed please find application and staff comment in the subject regard for Board consideration.
3. 7:50 **BAGEL BUTLER, COMMON VICTUALLER'S LICENSE, 358 GREAT ROAD –** Enclosed please find application and staff comment in the subject regard for Board consideration.
4. 8:00 **ACTON INDOOR SPORTS, COMMON VICTUALLER'S LICENSE, 30 GREAT ROAD –** Enclosed please find application and staff comment in the subject regard for Board consideration.
5. 8:10 **ACTON INDOOR SPORTS, FULL LIQUOR LICENSE AS A COMMON VICTUALLER, 30 GREAT ROAD –** Enclosed please find application materials and staff comment in the subject regard for Board consideration.
6. 8:15 **SUNDAY PACKAGE STORE OPENINGS –** Enclosed please find materials in the subject regard for Board consideration.

IV. SELECTMEN'S BUSINESS

7. **BIKE LOCKERS, 2004 RENTAL FEES –** Enclosed please find a memo from the Town Planner regarding Bike Locker fees for the 2004 season for Board consideration.
8. **STREET LIGHT REQUEST, 2 DORIS ROAD –** Enclosed please find a request and staff comment for Board consideration.
9. **GEORGIA WHITNEY FUND REQUEST –** Enclosed please find a letter from Mr. Joyner, Trustee of the Acton Memorial Library regarding a \$1,500 gift from the Whitney Fund for the support of the 2004 Creeley Day poetry reading for Board consideration.

10. **CONSERVATION COMMISSION APPOINTMENTS** – Enclosed please find a memo from the Town Manager in the subject regard, for Board consideration.
11. **DAVIS ROAD** – Enclosed please find correspondence from the Briarbrook Condominium for Board consideration.
12. **60 GREAT ROAD LANDMARK SIGN REQUEST** – Enclosed please find the original material along with comments from the Historical Commission, as the Board had previously requested, for Board consideration.
13. **FY05 BUDGET DISCUSSION** – General Discussion
14. **HEALTH INSURANCE RATES FOR FY05** – Selectmen Ashton will address the Board in the subject regard.
15. **OVERLAY DISCUSSION** - Selectmen Ashton will address the Board in the subject regard.
16. **SITE PLAN SPECIAL PERMIT 01/06/99-368, 61 Powder Mill Road** –Enclosed please find two draft decision prepared by the Building Commissioner for Board consideration.
17. **FY04 RECREATION FEES** – Enclosed please find materials in the subject regard for Board consideration.
18. **OTHER BUSINESS**

V CONSENT AGENDA

19. **ACCEPT GIFT** – Enclosed please find a donation of \$190.00 from Berlin Auto Parts, for Board acceptance.
20. **ACCEPT GIFT** – Enclosed please find a donation of \$250.00 from Capizzi and Co., for Board acceptance.
21. **ACCEPT GIFT** – Enclosed please find a donation of office furniture from FONIX, 629 Mass Ave, Boxboro, for Board acceptance.
22. **ACCEPT GIFT** – Enclosed please find a donation \$50.00 from Ms. Rader, for Board acceptance.

VI. TOWN MANAGER'S REPORT

23. **LIONS CLUB DONATION OF DEFIBRILLATORS** – Enclosed please find materials in the subject regard, the Town Manager will speak to this Monday evening.

VII EXECUTIVE SESSION

24. There will be a need for Executive Session – Enclosed please find materials in the subject regard.

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

Feb 9 and 23

March 8 and 22, and(29th if necessary)

April 6, 7 and 8 Pre TOWN MEETING

April 26

GOALS 2003-2004

1. Labor Negotiations (Peter/Trey)
2. Improve Communication with Town Boards (Walter/Peter)
3. Revisit 2020 planning process for direction to make this process more beneficial towards implementation of long-term vision (Trey/Peter)
4. Towne Building Reuse (Bob)
5. ALG process be used for purpose of Budget Planning for FY04 Walter/Trey)
6. Process Planning for "Life after NESWC" (Peter) Implement Chairman Round Table – (Peter)
7. Joint IT process-organizational change (Walter/Dore/)
8. Middlesex Pension Alternatives (Walter)

GOALS carried forward

9. Public Safety Facility (Dore'/Trey)